

National Gallery of Art

Summer Internships

2007

Purpose

Nine-week summer internships provide opportunities to work on projects directed by a Gallery curator or department head. Biweekly museum seminars introduce interns to the broad spectrum of museum work, and to Gallery staff, departments, programs, and functions.

Eligibility

Although consideration will be granted to students with a recent undergraduate degree, preference will be given to candidates enrolled in a graduate program, pursuing a JD, or who are recent MA, MFA, or M.Arch. graduates. Applicants from all backgrounds are encouraged to apply.

Procedure for Application Form

January 11, 2007: Deadline for applications. Send one original and five copies of the completed form to our mailing address. Materials must be received by this date to be considered. **Do not send any other application materials at this time.**

National Gallery of Art

Summer Internship Application

2007

Please fill out this form completely and send one original and five copies to:
Department of Academic Programs, Division of Education, National Gallery of Art,
2000B South Club Drive, Landover, MD 20785

All applications must be received by Thursday, January 11, 2007.

1. Last name, first name, middle name or initial

2. Addresses:

Current

Permanent (if different from current address)

3. Phone numbers:

Current address

Permanent address (if different from current address)

Cell phone

4. E-mail address

5. What internship project(s) are you applying for? List up to two, in order of preference.
Please be specific, e.g., Photographs—Robert Frank Project.

6. College/university history:

Bachelor's degree

Institution

Major(s)

Senior thesis title (if applicable)

Date degree awarded

Master's degree

Institution

Major(s)

Thesis title

Date degree awarded

If you are currently a graduate student, which requirements do you still need to complete?

Doctoral degree

Institution

Major area

Have you passed your qualifying exams? When?

Have you passed your language exams? When?

Are you advanced to candidacy?

Are you writing your dissertation? What is the title?

When do you plan to defend?

7. How did you learn about this internship?

- | | | |
|-------------------------------------|--|------------------------------------|
| <input type="radio"/> professor | <input type="radio"/> university career center | <input type="radio"/> NGA Web site |
| <input type="radio"/> former intern | <input type="radio"/> CAA online | <input type="radio"/> other |
| <input type="radio"/> <i>Aviso</i> | <input type="radio"/> academic advisor | |

8. List foreign languages you know and your proficiency in each (fluent, reading, speaking).

9. Awards and honors received (list most recent first).

10. Previous internships and employment (list most recent first).

11. List contact information for three references. Note that one must be a chair or dean of your department (more than one student may be recommended by the same university), the second must be a professor (preferably your advisor), and the third is an open choice. The Gallery will contact your references only if you advance to the second phase of the selection process. (Please make sure each reference has a copy of your application materials before January 11, 2007.)

Name and title:

Institutional affiliation:

Address:

Phone number:

E-mail address:

Preferred method of contact:

Name and title:

Institutional affiliation:

Address:

Phone number:

E-mail address:

Preferred method of contact:

Name and title:

Institutional affiliation:

Address:

Phone number:

E-mail address:

Preferred method of contact:

12. List other internships or fellowships for which you are applying.

13. Please write a letter (single-spaced, about five hundred words) to the selection committee stating your reasons for participating in the summer internship program at the National Gallery of Art *at this point in your education or career*, including: 1) what you hope to achieve from the experience, 2) what you believe you can contribute to the department(s) in which you are interested, and 3) how such an experience would further your education and career plans. Attach a separate sheet if necessary.